



# PAUL QUINN COLLEGE

REPORT #3  
(September 2020)

## CARES ACT Section 18004(a)(1) Student Portion

As a recipient of the federal funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students, the College is providing a progress report for students and concerned stakeholders to review. This information, initially posted 30 days after receipt of funds, will be updated every 45 days until the award period ends in April of 2021. Questions regarding the disbursement of CARES Funding can be submitted in writing to [PQCCares@pqc.edu](mailto:PQCCares@pqc.edu).

1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

**Paul Quinn College submitted the executed Certification and Agreement to the Department of Education on April 17, 2020. The college confirms it will use no less than 50% of the CARES Stimulus Funds received to provide Emergency Financial Aid Grants to students. The College formed an Institutional Committee of students, faculty/staff and administrators to oversee the dissemination process.**

2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students.

**Paul Quinn college has received \$581,860.00 to award to students in direct Financial Aid.**

3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).

**As of July 15, 2020, Paul Quinn College has distributed \$581,860.00 eligible students.**



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4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.

**There are 485 PQC students eligible for the CARES Funding**

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

**The College has awarded CARES Funding to 429 students.**

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

**PQC relied on the guidance provided by the US Department of Education (<https://www2.ed.gov/about/offices/list/ope/heerfstudentfaqs.pdf>) to identify eligible students. The Institutional Committee agreed to award two rounds of funding. The first round of funding provided all eligible students the same amount, \$750. The second round of funding was awarded to students based on eligibility and Pell Grant Status. Specifically, those students who received funds in Round 1 who received a Pell Grant Award during the spring 2020 semester received an additional disbursement of \$730.**

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.

**Paul Quinn College sent CARES Funding communication to students via their official email accounts, through posted info on the school's website, and through individual conversations between students and staff. An email address ([PQCCares@pqc.edu](mailto:PQCCares@pqc.edu)) was created to allow students to more easily submit questions to the group of staff members involved in the CARES Funding process. This included staff from the Financial Aid Office, the Bursar, and the members of the institutional committee. The group email address added to the College's ability respond to students' questions and concerns promptly and accurately.**

**Students who did not have current banking information on file with the College were directed to log in to CANVAS to complete and submit the banking info form via CANVAS. The information was then retrieved by Business Office staff. CANVAS provided a secure site for sensitive information to be shared behind the student's log-in. Students were repeatedly reminded NOT to email their banking information to anyone, ever.**



Students who preferred to have their funds mailed, confirmed their mailing addresses electronically or by contacting the Business Office directly. PQC students who are not eligible for the CARES Funding received written information, sent via PQC email, with details on their specific status.

### **CARES ACT Section 18004(c) Institutional Portion**

Sections 18004(a)(1) and 18004(c) of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education (“Secretary”) to allocate a maximum institutional portion of the formula grant funds in the amount of \$581,859.00 (up to 50 percent of the amount authorized under Section 18004(a)(1) of the CARES Act) to PAUL QUINN COLLEGE (“Recipient”).

Section 18004(c) of the CARES Act allows Recipient to use up to 50 percent of the funds received to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus so long as such costs do not include payment to contractors for the provision of preenrollment recruitment activities, including marketing and advertising; endowments; or capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship (collectively referred to as “Recipient’s Institutional Costs”). Section 18004(c) also requires Recipient to use no less than fifty percent of the funds received to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to the coronavirus (including eligible expenses under a student’s cost of attendance such as food, housing, course materials, technology, health care, and child care). This Certification and Agreement solely concerns Recipient’s Institutional Costs, as defined above.

*PAUL QUINN COLLEGE has elected to use funds designated for Recipient’s Institutional Costs to provide technology and support to students for the delivery of online instruction due to disruption by coronavirus.*

1. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement:

Paul Quinn college has received \$581,859.00.

2. As of September 30, 2020, Paul Quinn College has spent a total of \$458,390.53 as follows:

\$14,587.00 IT Support for Remote Instruction

\$268,038.83 Laptop Computers for Students Remote Instruction

\$115,735.20 Mobile Hotspots for Students Remote Instruction



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**\$56,000.00 Curriculum Development for Remote Instruction**

**\$4,029.00 Software for Remote Instruction**

## **CARES ACT Section 18004(a)(2) HBCU Allocation**

Section 18004(a)(2) of the CARES Act, Pub. L. No. 116-136 (March 27, 2020), authorizes the Secretary of Education (“Secretary”) to make an award in the amount provided in the column labeled “Total Allocation” on the Table “Allocations for Section 18004(a)(2) of the CARES Act,” which is hereby incorporated by reference, to PAUL QUINN COLLEGE (“Recipient”).

Section 18004(a)(2) of the CARES Act authorizes the Secretary to make additional awards under parts A and B of title III, parts A and B of title V, and subpart 4 of part A of title VII of the Higher Education Act of 1965, as amended (“HEA”), to address needs directly related to the coronavirus. These awards are in addition to awards made in Section 18004(a)(1) of the CARES Act and have been allocated by the Secretary proportionally to such programs based on the relative share of funding appropriated to such programs in the Further Consolidated Appropriations Act, 2020 (Public Law 116-94).

Pursuant to Section 18004(a)(2) of the CARES Act, Recipient may use this award to defray expenses incurred by Recipient, including lost revenue, reimbursement for expenses already incurred, technology costs associated with a transition to distance education, faculty and staff trainings, and payroll (“Recipient’s Expenses”). Recipient also may use this award for grants to students for any component of the student’s cost of attendance, as defined under Section 472 of the HEA, including food, housing, course materials, technology, health care, and child care (“Student Grants” or “Student Grant”).

In accordance with Section 18004(a)(2) of the CARES act, Paul Quinn College intends to use this award to defray expenses incurred by Recipient, due to lost revenue...

The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement:

**Paul Quinn College has received a total of \$1,309,192.00**

As of September 30, 2020, the amount Paul Quinn College has used to defray expenses due to lost revenue is a total of \$905,846.93. The lost revenue numbers were derived from the enrollment for the same periods one year prior.



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## **Summer Bridge:**

Summer Bridge 2019 Revenue \$604,935.00

Summer Bridge 2020 Revenue \$145,379.00

**Total loss for this period \$459,556.00**

## **Fall Enrollment:**

Fall Enrollment 2019 Revenue \$4,009,186.75

Fall Enrollment 2020 Revenue \$2,844,454.00

**Total loss for this period \$1,164,732.75**

**Total Lost Revenue for these periods: \$1,624,288.75**

**Total amount drawn against this loss as of**

**September 30, 2020 was \$905,846.93**

**Additional draws to be made in the next quarter: \$403,345.07**